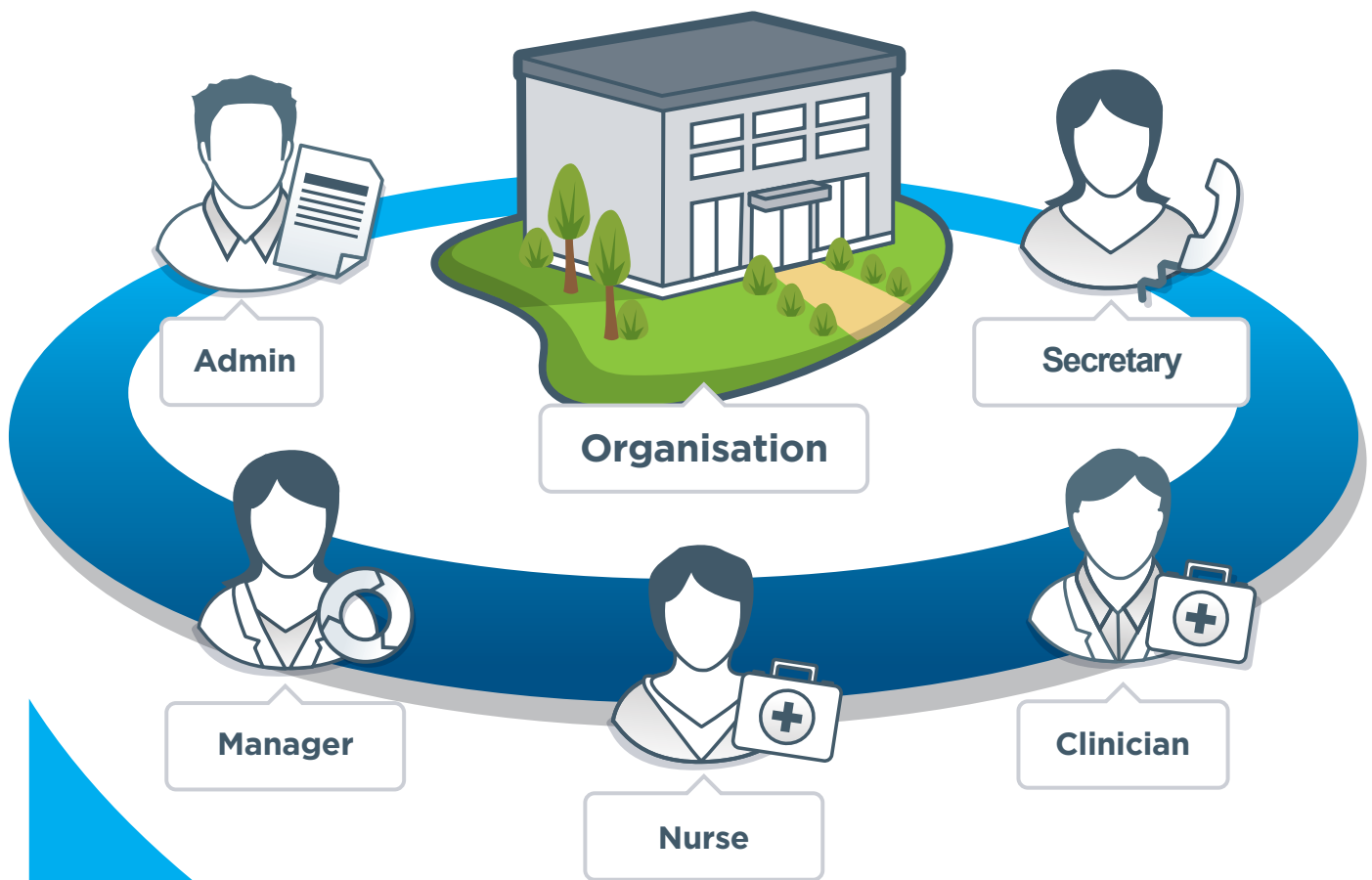


# Electronic Document Management for Secondary Care

Docman provides a complete electronic document management, messaging and workflow solution designed specifically for healthcare.



[www.pcti.co.uk](http://www.pcti.co.uk)

PCTI's document management software will enable your organisation to become paper-light and benefit from simultaneous user access to documents and improved workflow processes with associated time and cost improvements.

Docman is used in the NHS by over 100,000 users to process 3 million documents per week, and stores over 500 million documents for NHS organisations.

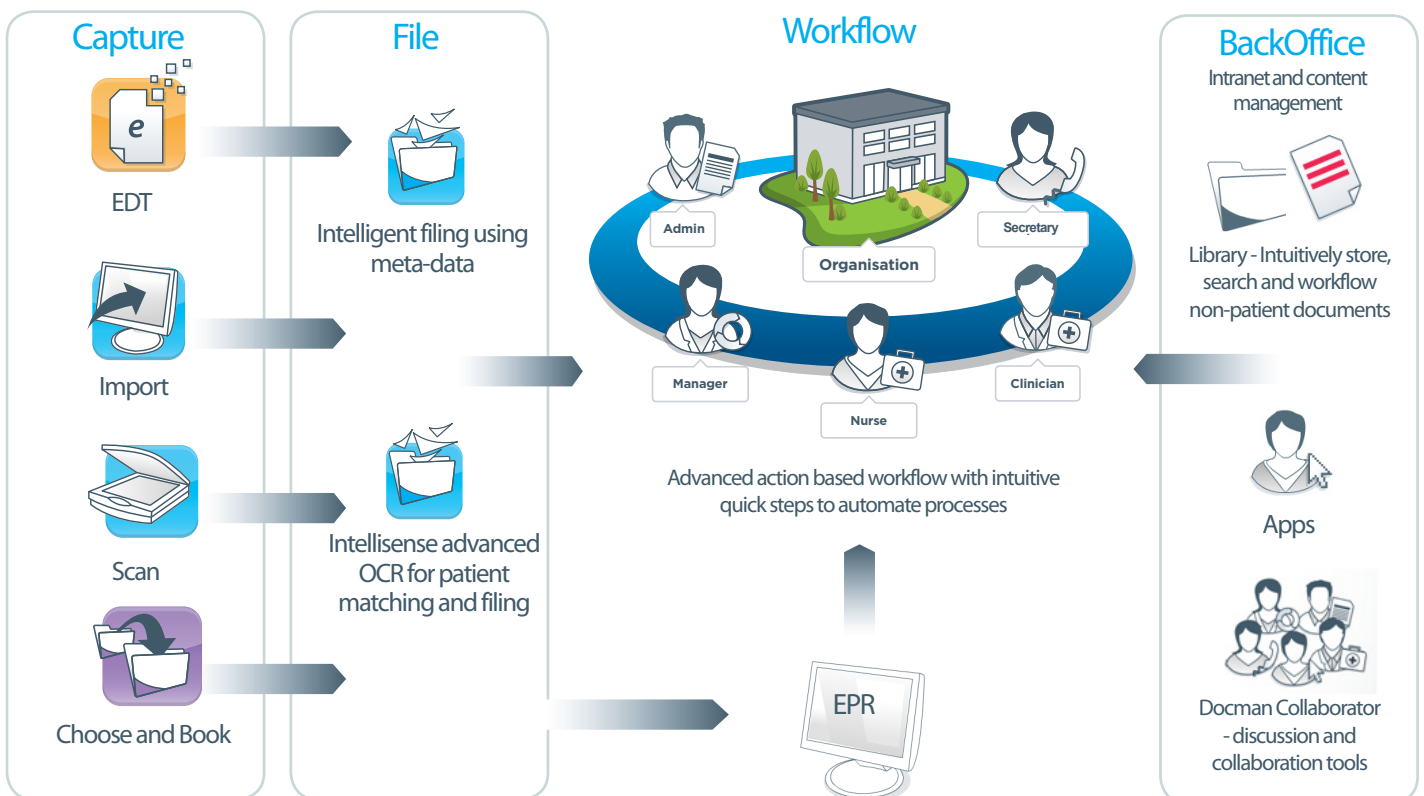
### Managing Electronic Documents

Docman will enable your Trust to manage all documents in a single electronic system. Documents can be filed quickly and accurately with the advanced OCR tools for automatic patient matching and key data identification. The document can then be workflowed electronically around the organisation for review and action while maintaining a complete audit trail. Docman offers flexible viewing options to customers where documents can be viewed using the Docman solution or third party applications like your EPR or Clinical Portal. Tens of thousands of clinicians around the UK use Docman on a daily basis to review, workflow and access documents relating to patient care.

### Managing Electronic Documents Use Cases

- Capture and workflow referrals – instead of sending hard copies of referrals and associated documents, these can be captured electronically and workflowed to clinical staff for review and annotation. This reduces the volumes of paper moving around the organisation and reduces the risk of loss and delay which can affect patient care.
- Managing Protocols and Procedures – use the Library module to store, search and workflow policies, protocols and procedures across the organisation. This provides a definitive source for important documents, accessed through an intuitive user interface.
- Electronic Patient Records – the movement towards Electronic Patient Records is simplified by introducing Docman to capture, store and view paper records electronically. The software provides the flexibility to take a phased departmental approach to EDM or enterprise scale deployment.

Docman provides a proven and reliable solution to meet the document management requirements of healthcare providers.



### For further information

Contact us on 01977 664496 or email [docman@pcti.co.uk](mailto:docman@pcti.co.uk) to discuss your needs  
For more information visit [www.pcti.co.uk](http://www.pcti.co.uk)

Call us 01977 664496

