

Already joined the fold

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4000+ General Practices including all those in NHS Scotland

NHS Organisations:
East Cheshire NHS Trust
Eastern Health and Social Services Board, NI
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NHS Scotland
Royal Cornwall NHS Trust
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Clinical Suppliers:
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GPASS
iSoft
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Partnerships and Strategic Alliances:
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Atos Origin
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Pioneer Court
Pioneer Way
Whitwood
Castleford
West Yorkshire
WF10 5QU

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DOCMAN

MANAGING PAPER IN GENERAL PRACTICE

Join the fold

We take care of the paperwork, so you can take care of the patients. At PCTI we've earned our reputation as the leader in GP document management systems on the strength of our paper-taming software. Docman is the easy, fast, user-friendly way to capture, annotate, discuss and distribute documents. It cuts both administration hassle and the risk of misplacing something vital. Which means it makes knowledge-handling faster, more economical and more reliable.

Docman isn't just something that sits on your PC, it's a complete service, from installation and training, through to full technical support plus historic scanning and summarising.

The only problem it leaves you with is what to do with all that paper.

PRACTICE MADE PERFECT

Ever feel that your practice seems to be less about helping patients and more about chasing paper? Docman can help. Docman is an electronic document management system developed specifically for Primary Care practices. It can radically improve efficiency, from handling document processing within the practice, to communication with outside bodies, to vastly improving the security and availability of patient records.

THE DOCMAN DIFFERENCE

In a practice using Docman you'll see more of some things and less of others.

You'll see less paper, as the system is designed to not only create and traffic new documents, but also convert old paper-based records into electronic files, which can't wear, tear, or soak-up coffee spillages.

You'll see less time wasted moving paper around, or looking for lost files. Docman automatically 'workflows' documents to authorised staff allowing them to update files in real time and because the files are electronic they can be in more than one person's 'in-tray' at once.

You'll see less delay, Docman transmits documents instantly within the practice and beyond, logging times of despatch and arrival.

You'll see less space occupied by filing cabinets - Docman holds all your records electronically.

You'll see less budget soaked up by administration, allowing you to focus more resources on patient care.

In fact the only things you'll see more of is the correct information reaching the right person at the right time, plus more patients treated quickly and effectively as a result.

CAPTURE

Scan, Electronic Document, Email or Local File

FILE

Non-patient section

Patient section
- code & summarise to clinical system

DISTRIBUTE

Recipient 1: Stamp, highlight, comment, action

Recipient 2: Stamp, highlight, comment, action

DOCMAN CAPABILITIES:

Scan and digitise paper documents

Capture and workflow electronic documents (including typed letters and results) from hospitals, PCTs and other healthcare organisations

Prioritise actions, such as 'appointment required'

File Read Code summaries direct to the clinical system and increase QOF points

Access patient letters direct from records in clinical system

Store and index both patient & non-patient documents

Create an audit trail for all documents

Secure documents and data, with backup and password protection

Revolutionise document storage and retrieval through comprehensive searching

Upgrade to Docman EDT for automatic capture of inbound electronic documents PLUS...

- Automatic matching of patients with register and tagging appropriate information

Upgrade to Docman Intellisense for automatic analysis of captured documents PLUS...

- Matching patients with register and tagging appropriate information
- Extracting read codes for insertion into clinical record
- Automatically producing a priority list for rapid actioning

WHY DOCMAN IS DIFFERENT...

There's no need to find the patient or type in the document details as Docman will do this for you, through automatic recognition of patient details and document content, enabling single click filing.

Docman enables access to documents while 'on call' or away from the practice via PDA (Personal Digital Assistant).

It fully supports the Enterprise Data Centre Environment.

WHY PCTI?

In short, because we've been doing this for a while, we're really good at it and we know we're good at it because our customers tell us so.

We've over 10 years' experience in refining Primary Care Document Management systems, which means our software is purpose-designed for you, not an adapted off-the-shelf package, therefore it integrates seamlessly with your existing clinical system.

Because we've been doing this for so long our systems have gone through an extensive and detailed development process, using our nationwide support teams to work with tens of thousands of front-line practice staff, refining our training techniques and ensuring the system runs perfectly.